



**Central Academy**

The best in everyone

Part of United Learning

SHO

28<sup>th</sup> May 2021

Dear Parent/Carer

As you'll know Year 11 students will return to the Academy after half term for one week. During this week there will be activities to complete:

1. Some students from Year 11 and 13 will be required to complete further evidence tasks for teachers to assess (to ensure that they achieve the grades they are capable of). These students will be contacted individually during half term regarding the days that they will be needed in. It will be between Monday and Wednesday.
2. Any Year 11s who would like to attend the **Step Up to Sixth Form** days on Tuesday and Wednesday are warmly welcomed - even if you have yet to apply. We would also love to have some volunteers to help run these days from Year 13 (get in touch with Mr Howarth to let him know you are coming in!)

On Friday 11<sup>th</sup> June we would like to invite all students in for their leavers' assembly at 10 am, students will formally leave the Academy at around 11 am after their final assembly.

Alternatively, as Year 11 and 13 students prepare to move on to their next steps away from Central Academy, we would like to direct them to an opportunity that will help them to prepare for this next stage of their education.

All students will be emailed, to their Academy email addresses, access to a Virtual Work Experience programme, which has been purchased by the Academy from REED Education. The booklet can be worked through at the students own pace and includes a variety of videos and activities. Students will gain experience in multiple departments, including finance, sales, marketing, and learning and development. There are interactive videos from REED employees and the students will finish with a self-reflective presentation and CV. It is a generic work experience programme, but I am sure you will agree that all students, whichever pathway they have chosen, will find it useful.

When tasks are completed students should submit the work to [2020virtualworkexperience@rrca.org.uk](mailto:2020virtualworkexperience@rrca.org.uk) in order to receive a certificate confirming their participation. The expectation is that the majority of students complete this Virtual Work Experience from home during the week commencing 7<sup>th</sup> June rather than attend the Academy in person (unless taking part in Step Up to Sixth Form or intervention). This experience will prove particularly useful to the students in Year 11 as unfortunately, due to Covid, they missed out on their ordinary work experience opportunity at the end of Year 10.

If you have any questions, please do not hesitate to contact me.

Yours sincerely

**Mr S Howarth**

**Assistant Principal – Head of Sixth Form**



**Principal:** Miss C Bacon

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