

JRA/JBU

7<sup>th</sup> November, 2017

Dear Parent/Carers of Y7-10 Students

At Central Academy we are launching a new system of reporting to parents. This will provide you with information about the progress your child is making throughout the academic year.

Rather than one written report towards the end of the year, four interim reports will be issued. All students have been assigned a target grade, based on their performance at KS2. Teaching staff have then determined whether students are:

Above Target
On Target
Below Target
Concern

These interim reports will be available on Insight. If you have not logged on to Insight, please contact the Academy reception for guidance or a login reminder.

These reports will be available on the following dates:

- Wednesday 15<sup>th</sup> November
- Wednesday 7<sup>th</sup> February
- Wednesday 9<sup>th</sup> May

In the final half term, you will receive a summative report, written by your child's form tutor. These will be available on Wednesday 11<sup>th</sup> July.

We would encourage you to look at your child's books regularly, read the comments written by their teachers and discuss their work with them. If you have any concerns about the progress your child is making, the form tutor should be the first point of contact.

You will also have the opportunity to meet and speak with subject teachers at a parents' evening. The dates are listed below:

- Year 7 – Tuesday 30<sup>th</sup> January
- Year 8 - Thursday 15<sup>th</sup> March
- Year 9 – Tuesday 3<sup>rd</sup> July
- Year 10 – Thursday 11<sup>th</sup> January

We hope that this new system will enable you to be more informed about the progress your child is making here at Central Academy.

If you have any questions, please do not hesitate to contact me.

Yours sincerely

**Miss Rae**  
**Assistant Principal**